

## BUDGET TIMELINE FY 11

3/18/2010

Who	What	When	Time	Action
Facilities Committee	Tours of all Five Schools	Nov. 7, 2009	8-2:45	Done
Administration	Budget Kick-off	Nov. 10, 2009	1:30-3 p.m.	Done
Finance Committee	Review of Proposed Timeline Proposed 10-11 Budget Target	Nov. 12, 2009	6:30 p.m.	Done
Administration	Review and Discussion of New Programs	Nov. 17, 2009	1-3 p.m.	Done
District Leaders	Finance Outlook Meeting	Nov. 17, 2009	3:30 p.m.	Done
Facilities Committee	Discuss Capital Projects and Maintenance Budget for 10-11	Nov. 16, 2009 Nov. 30, 2009	5:30 p.m.	Done
Administration	Submit Any New Program Requests	Dec. 4, 2009		Done
District Improvement Committee	Review New Programs Presented by Administration	Dec. 14, 2009	5:30 p.m.	Done
Finance Committee	Discuss Budget Advisory Committee	Dec. 21, 2009	6:30 p.m.	Done
Administration	Send Budgets to Central Office	Jan. 5, 2010		Done
Facilities Committee	Finalize Capital Projects and Maintenance Budget for 10-11	Jan. 6, 2010	5:30 p.m.	Done
Administration	Meet with Superintendent to Review Budgets/Grants	Jan. 5-8 <sup>th</sup> , 2010		Done
District Improvement Committee	Finalize New Program Recommendations/Grant Proposals	Jan. 11, 2010	5:30-7:00 p.m.	Done
Administration	Budget Discussion – Final	Jan. 12, 2010	1:00-3:00 p.m.	Done
Finance Committee	BAC Nomination	Jan. 13, 2010	6:30 p.m.	Done
School Board & Finance	Appoint BAC Members	Feb. 3, 2010	6:30 p.m. Gray	Done
Finance Committee/BAC	Orientation of BAC	Feb. 10, 2010	6:30 p.m. Gray	Done
School Board	Supt. Burns Budget Overview Facilities Recommendations DIC Recommendations for New Programs	Feb. 24, 2010	6:30 p.m. New Gloucester	Done

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3/18/2010

Who	What	When	Time	Action
School Board, Cost Center Managers, BAC	Budget Review by Cost Center	March 6, 2010	9:00 a.m.-3:00 p.m. High School Cafe	Done
Finance Committee/BAC	Budget Review	March 10, 2010	6:30 p.m. Finance 7:00 p.m. BAC	Done
School Board/BAC	Budget Workshop	March 17, 2010	Following 6:30 p.m. Board Meeting in New Gloucester	Done
School Board/BAC	Budget Workshop	March 24, 2010	6:30 p.m. – High School Library	
School Board/BAC	Budget Workshop	March 31, 2010	6:30 p.m. – High School Cafe	
School Board Reps	Meet with New Gloucester Selectmen with Budget Overview	April 5, 2010	New Gloucester Meeting House	
School Board/BAC	Budget Workshop	April 7, 2010	Following 6:30 p.m. Board Meeting in Gray	
Finance Committee/BAC	Budget Review	April 14, 2010	6:30 p.m. Finance 7:30 p.m. BAC	
Administration	Articles for Publications	April 16, 2010	<b><u>FINAL DUE DATE</u></b>	
School Board Reps	Meet with Gray Town Council with Budget Overview	April 20, 2010		
School Board/BAC	<b><u>FINAL</u></b> Budget Workshop BAC Recommendations Public Comments	April 28, 2010	Following 6:30 p.m. Board Meeting in New Gloucester	
Central Office	Prepare for Publication of Budget Report	April 20-30, 2010	To be Mailed to all households in Gray and New Gloucester	
School Board	Adopt Budget and Sign Warrants	May 5, 2010	6:30 p.m. Board Meeting at Stimson Hall	
Central Office	Annual report to Printer	May 7, 2010		
Central Office	Warrants Posted & Delivered to Towns	May 8, 2010		
Central Office	Annual report Mailed	May 14, 2010		
District Citizens	Public Meeting on Budget	May 27, 2010	6:00 p.m. High School Cafe	

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3/18/2010

	Notification to Towns	June 1, 2010	Must be within 7 days of budget validation	
	Budget Validation Referendum	June 8, 2010	Must be within 14 days of Meeting	
School Board	Certify votes of June 9 <sup>th</sup>	June 9, 2010	Special Board Meeting 6:30 p.m. Location TBA	